



Newsletter

December (2) 2020



Dear families and friends,

I would like to take this opportunity to thank you for letting us work with your wonderful children every day. They have been amazing this term and we have been so proud of their resilience and positive attitudes.

On behalf of all the staff at Nelson and Wensum I would like to wish you all a very happy and healthy festive period. I know things will look a little different for many of us this holiday but I hope you spend time with people you love.

IMPORTANT:

We will be continuing our part in track or trace over Christmas.

IF A CHILD OR MEMBER OF STAFF TESTS POSITIVE FOR COVID OVER THE HOLIDAYS YOU NEED TO INFORM US

You can do so via email: Covid@wensum.norfolk.sch.uk

If you have any problems over the holiday, you can contact me head@wensum.norfolk.sch.uk
Please note that I will not be working on Christmas day.

We have also made the decision to stay open all week, therefore our last day will be Friday 18th December.

We felt it was too late to give parents notice of a four day week this week.

Both schools will be watching a panto streamed live on Wednesday afternoon by the Norfolk Music Hub. Thank you to the friends who have provided pop corn for all of us.

Because cards need to be quarantined for 72 hours before sending them out, the last day to bring in Christmas cards is Tuesday 15th December.

Best wishes,

Victoria McConnell

Last day of Autumn Term: Friday 18th December.

First day of Spring term: Monday 4th January.

Attendance:

Attendance at our schools is very important to us. We want your lovely children at school and learning alongside their peers as much as possible. Obviously, if a child is very ill, has diarrhoea and vomiting, has a contagious disease or COVID symptoms, they must stay away from school.

We ask you let us know if you child will not be in school.

Both schools send out an attendance herringbone and a traffic light letter at the end of every term.

The colours are as follows:

Green: Above 96% attendance

Amber: 91-95% attendance

Red: Under 90% attendance

Any X codes (which are used for children isolating) are not counted in the attendance totals.

Absence is either authorised by the school (and will be seen as an I, C, E, T, V or B code) or unauthorised (U or O code). L code means your child was late.

Both U/O codes and L codes can lead to the use of legal proceedings which include Fast Track Intervention, Fixed Penalty Notices and/or Applications to Prosecute.

Further information can be found in our attendance guide which you can see on our website.

Nelson only:

From January onwards families will need to use the Pupil Asset Parent App to order lunches.

If you have not yet done so please download the Parent App from App Store (iOs) or Play Store (Android). Then follow the First Login/Forgot Password steps to set up.

A paper guide to downloading, setting up and ordering lunches on the App will be sent home this week.

If you prefer to use a computer, there is also the option of Parent Portal

<http://secure.pupilasset.com>

There is also now a feature for you to report if your child is absent from school. Any absence **MUST** be reported by 9am—you can still call the office, leave a message or send an email too.

If you have any problems please contact the school office **BEFORE** the end of term as we will be using the App from the first day we return in January.