





## Nelson Infant and Wensum Junior Schools

Evolution Academy Trust  
*Headteacher: Ms. V McConnell*

# Visitors Code of Conduct

Policy agreed/reviewed by:	Date:
Head teacher signature: 	September 2020
Chair of Governor signature: 	September 2020

	Date of action:
Policy produced by: Victoria McConnell	July 2020
Policy agreed/last reviewed by: HT and LGB	September 2020
To be reviewed by: HT and LGB	September 2021

## We would like to remind everyone about Code of Conduct and behaviour of visitors & parents at Nelson Infant and Wensum Junior Schools:

- We are committed to providing a safe environment and to setting a good example by being professional and courteous.
- Visitors and parents are welcome at this school. If you have any concerns, we will always listen and seek to address them. Please be aware, however, that abusive, threatening, violent or intimidating behaviour will not be tolerated. Visitors or parents behaving in this way are likely to be removed from the school and legal action will be taken. Headteachers are fully supported by Evolution Academy Trust in preventing violence and abuse.
- Bikes and scooters are not to be ridden within the school grounds by children or adults, please dismount at the gate and walk your bike or scooter through, we have had a few near misses and riding through the grounds puts people at risk.
- If you are leaving your child's bike or scooter at school, it must be left in our bike shed. The school accepts no responsibility for loss or damage to items left.
- The use of mobile phones is strictly prohibited on school grounds, they cause a significant safeguarding concern and we ask that all visitors and parents support us by refraining from using them until they are off school premises. Anyone using a mobile phone on site will be asked to switch it off.
- No dogs are allowed on site unless they belong to a staff member and have specific work place insurance
- Smoking is banned on all school premises.

Thank you for your understanding in these matters, your support enables us to provide a safe environment, where everyone feels welcome.