# **Howto...** set up Facebook privacy controls

#### Facebook's privacy controls enable users to share their posts, photos, tags and other content with the people they want.

Facebook is one of the most popular websites in the world, with more than 900 million active users. It has a minimum age limit of 13.

Its privacy controls enable users to decide which people can see their information. These controls can now be found right next to the things they share, so it's clear who sees their stuff. Facebook maintains added protections and security settings for 13 to 17-year-olds. So, if your child has registered on Facebook as being under 18, they don't have public search listings created for them (e.g. their full Facebook profile or timeline won't come up in a search on Google™) and their information is limited to friends, friends of friends and networks (like the school they attend), even if they have chosen to make it available to everyone. Their name, profile picture, gender and networks are visible to everyone, however.

In this tutorial, we show you how your child can further customise their privacy controls on Facebook.

## **Step 1**

### How sharing works on Facebook

If your child has registered on Facebook as being under-18, they can share their posts with a maximum of 'friends of their friends'.

#### Tag who they're with

Your child can click this button to add tags of their friends or friends of friends. Adding a tag instantly creates a link to the person's profile (timeline) and may share their post with their friends.

#### Say where they are

Your son or daughter can share what city or neighbourhood they're in with every post they make, or share a particular place, like a park or café. If they have registered on Facebook as being under-18, they can share their location with a maximum of 'friends of their friends'.

### Manage privacy right where they post

They can choose who sees their status updates, photos and profile (timeline) info using the inline audience selector — at the time they share or afterwards.

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# Step 2

### How can they control each post?

If your child has registered on Facebook as being under-18, they can share their posts with a maximum of 'friends of their friends'.

Whenever your child posts content (like a status update, photo or check-in), they can select a specific audience or even customise their audience. To do this, they simply need to click on the sharing icon and choose whether they want the post to be seen by 'Friends' or a 'Custom' audience, for example. If your child does not change their audience selection, their information will be shared with the last audience they selected.

If your son or daughter tags someone on Facebook (e.g. assigns a name to someone in a photo and links the photo to the person's Facebook profile or timeline) or approves a tag added by someone else, that person and their friends can see their post no matter what audience they selected.



# Step 3

### How can they control their profile?

If your child has registered on Facebook as being under-18, they can share their posts with a maximum of 'friends of their friends'.

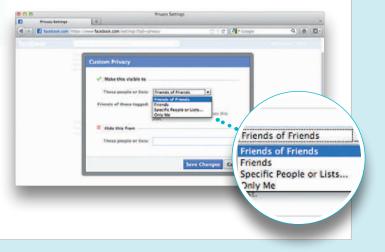
Whenever your child tags things in their profile (timeline), they can select a specific audience or even customise their audience.

To do this, they simply need to choose who can see it (Friends

of Friends, Friends, Specific People or Lists or Only Me).

When they select an audience for their friend list, they are only controlling who can see it on their profile (timeline).

When someone tags your child in a post, they can choose whether they want that post to appear on their profile (timeline). They can either approve the post individually or approve all posts by their friends.



# Step 4

#### How can they control what their friends share about them?

If your child has registered on Facebook as being under-18, they can share their posts with a maximum of 'friends of their friends'.

If they are tagged in a post (such as a photo or status update), that post will contain a link to their profile (timeline). If someone clicks on the link, they will see their public information and anything else they let them see.

If your child has registered on Facebook as being under-18, friends and friends of friends can tag your child in anything. If your child wants more control over other people's posts in which they feature, including photos, they can enable the tagging review option on Facebook. This allows them to approve or reject posts tagged with their name before they go on their profile (timeline). They might also want to ask their friends not to tag them as a general rule.

If your child doesn't like a tagged post after it has appeared on Facebook, they can choose to (a) remove it from their profile (timeline), (b) send a message asking the person who posted it to remove it, (c) report it to Facebook or (d) block the owner of the post.

